

Roll No.

BBA-401

B. B. A. (Fourth Semester)
EXAMINATION, May, 2012

Paper First

HUMAN RESOURCES IN BUSINESS

Time : Three Hours]

[Maximum Marks : 75

Note : Attempt all questions. All questions carry equal marks.

1. Explain the meaning and subject-matter of Human Resource Management. How is HRM different from Personnel Management.

Or

Describe manpower policy and planning. Explain its process in a new organisation as well as in a running organisation.

2. Define and differentiate between recruitment and selection. Identify various steps usually followed by the organisation to complete the process of recruitment and selection.

Or

What do you mean by wage and salary administration ? What are the various methods of giving wage incentives to workers.

3. What is performance appraisal and what are its methods ?

P. T. O.

[2]

Or

Explain the following terms in brief :

- (a) Training
- (b) Development
- (c) Promotions
- (d) Transfers
- (e) Separations

4. Write a self-explanatory note on participative management. What is the concept of industrial democracy.

Or

Write notes on the following :

- (a) Morale
- (b) Motivation

5. Why is Trade Union and employer's association necessary in organisation ? Explain their positive and negative roles in the growth of organisation.

Or

Describe the following :

- (a) Preventive and Resolution of Industrial Disputes
- (b) Trade Union Movement in India

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