

Code No. : 1284

B. C. A. (First Semester)

Examination, 2022-23

**PRINCIPLES OF ACCOUNTING AND
MANAGEMENT**

Course Code : 105T

Time : Three Hours]

[Maximum Marks : 75

Note : (i) All questions are compulsory.

(ii) Answer each part of the first question in not more than 100 words and the remaining questions in 800 words.

(iii) Marks are mentioned against the questions.

- 1. Answer the following : 3×5=15
- (a) Define the scope and importance of accounting.
- (b) Discuss planning process and its importance in brief.
- (c) Define nature and scope of management.

- (d) Explain the importance of brainstorming process in decision making.
- (e) What are the basic principles of F. W. Taylor ?

- 2. (a) What is Double Entry System ? Explain its importance and advantages. Define its basic types. 15

Or

- (b) Discuss the role and importance of Ledgers and Journals ? What are the advantages and limitations of management accounting ?

3. (a) What is Cashbook ? Explain its advantages. Discuss its types in detail. 15

Or

- (b) Define Functions of Management. Explain its various levels with its role and advantages. Define tool of ethics.

4. (a) Define barriers to effective planning. Explain the need of forecasting in planning process and its various techniques. 15

Or

- (b) Discuss the term Decision Making and its types. Explain its importance. Define the techniques used in Rational Decision Making.

[3]

5. (a) What do you mean by Organizing ? Explain its need and importance. Discuss the term 'Delegation of Authority'. 15

Or

- (b) Define Staffing. Explain its role and advantages. Discuss the functions of leadership.